

11 March 2016

Dear Parents/Carers

Trip to Auschwitz – 6-8 April 2016

I am writing to invite you to an information/Q&A evening on Thursday 17 March 2106, which will take place in school in the **small hall** from **5.30-6.30pm**. As the Easter holidays are fast approaching it is important that the final preparations for our trip to Krakow are met.

I have included some guidance to help ensure your son/daughter is prepared for our trip.

- All passport information has been received and school has those details. However it is essential that on 6 April every student has their passport with them. (All students will be responsible for their own passport during the trip).
- Students should have a valid medical insurance EHIC card in case there is a medical emergency at any point during the trip.
- The highest standards of behaviour and cooperation are expected throughout the visit, as we cannot allow one person's thoughtless behaviour to compromise the safety and enjoyment of the group. Whilst there will be occasions when students are not directly supervised by staff, they will always be given clear guidelines to follow, and staff will always be in nearby attendance and/or contact.
- Under no circumstances will students be allowed to smoke or drink alcohol. Students will always be working in small groups and should never be on their own whilst we are out. Students will be given a mobile phone number (of a school phone) for their coach leader should they need to contact us at any point. Students and parents will be required to sign a Code of Conduct at the meeting on the 17th, setting out behaviour expectations etc.
- Students are allowed ONE piece of hand luggage to be within the following dimensions :
56 x 45 x 25 cm
- Students will need a packed breakfast/lunch for the outward journey although there will be time to purchase food at Bristol airport before the flight.
- In terms of spending money I would suggest students bring a maximum of £10 in English money and £25 worth of zloty which is the Polish currency. Students must bring their money in a suitable purse or wallet which is named and they will be responsible for keeping their own money safe.
- Students must have a warm coat, scarf, hat and gloves with them. It is advisable that students pack warm clothing to ensure they are not cold as some of our tours will involve walking outside.

On Wednesday 6 April 2016 students are required to meet at 6.15am at the SCAT bus layby, where they will be registered and their passports checked.

On Friday 8 April 2016 students will land in Bristol at 12.35pm, therefore we aim to be back to SCAT layby by approximately 2pm (depending on traffic and any airport delays). Parents will be informed on the day if there is expected to be any dramatic change to this time.

We look forward to meeting on the 17th and should you have any questions or concerns about the information provided above please feel free to make a list and bring them along. Miss Forbes, Mr Lowe and myself will be happy to answer any questions and settle any nerves.

Yours sincerely

Miss Natalie Murnin
Head of History and Trip Leader