

25 April 2018

Dear Parent/Carer

Ref: DoE 2018

We have had requests for 'DoE hoodies', so would like to offer them to the students. The cost of the hoodie will be £18.00 and £20.00 for a personalised sleeve. These can be ordered by completing the attached slip and returning it to The Finance Office. Please pay either via the school's online payment system, by cash/cheque (made payable to The Castle School) or by credit/debit card (either in person or over the phone). The hoodies can be personalised with a name printed down the sleeve; can you please add this to the reply slip? Orders must be received by Thursday 3 May 2018.

Should you have any queries about the hoodies then please contact Ms C Dungate.

Yours sincerely

C Dungate
DoE Support

Please return to The Finance Office by Thursday 3rd May 2018- Ref: DoE 2018

I would like to order a 'DoE hoodie' at a cost of £18.00. I would like the sleeve personalised with the following name for £20.00:

.....

I enclose cash/cheque (made payable to The Castle School)/I have paid online, or by credit/debit card*. (Please delete as applicable).

Signed (Parent/Carer) Date