

General Introduction – why parental & carer access?

The Somerset Learning Platform offers parents the opportunity to find out more about how their children are getting on at school. It also provides information from the school over the Internet. It can help to answer questions like:

- Is my child at school? Have they arrived safely?
- How is my child progressing with their learning?
- What is my child's behaviour like?
- Where can I get access to my child's reports and school policy?
- How can I support the school and community?

Through the Somerset Learning Platform, parents and carers can see information about their child's:

- Attendance
- Assessment
- Behaviour
- Achievement

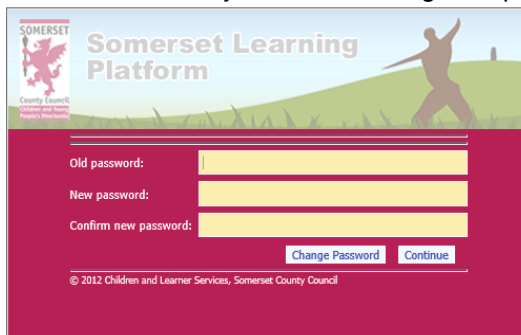
Benefits of Parental & Carer Access

The Somerset Learning Platform for your child's school is designed to bring information directly to parents and carers by:

- Helping the school to provide meaningful and up to date information
- Providing a simple online view of pupil data
- A Single sign on no matter how many children each parent/carer has
- Providing online access to school reports/information
- Extending opportunities for communication

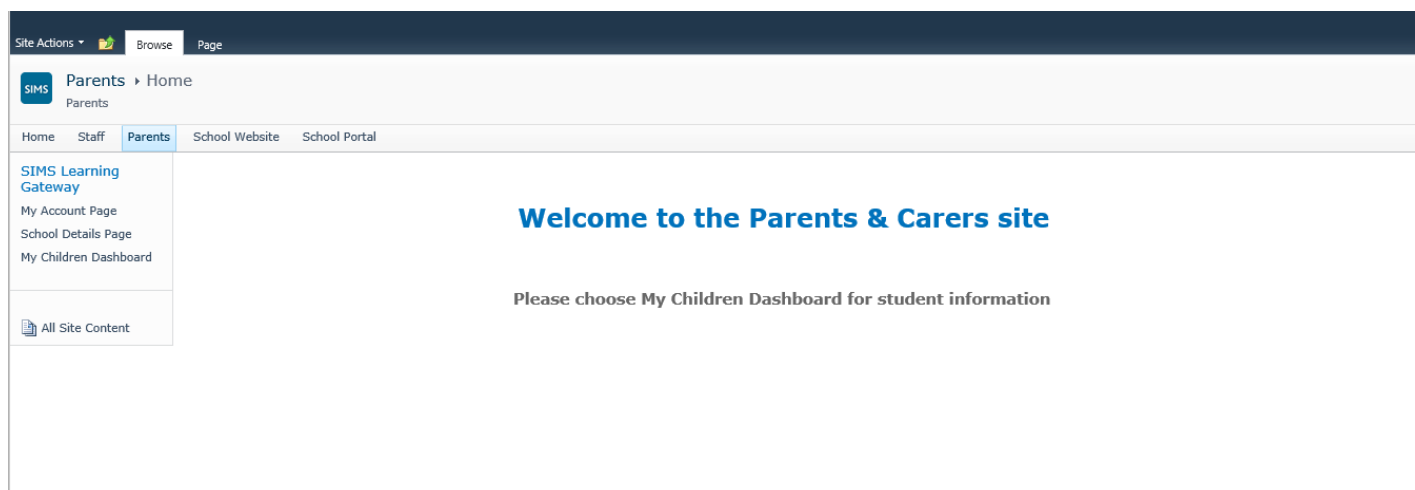
Logging on to SLP for the first time

1. Open your Internet browser and go to www.castleschool.co.uk and click on the **SLP** link at the top of the page
2. Click on **Parent Login** (please put a tick in the box if you wish to change the password).



3. In **Domain\user name** and **Password** fields enter the user name and password issued to you by your school.

Overview of information available from the Parents site



The screenshot shows the 'Parents & Carers' home page. At the top, there is a navigation bar with 'Site Actions', 'Browse', and 'Page'. Below this, the 'SIMS Parents' logo is visible, along with a breadcrumb trail: 'Parents > Home'. A secondary navigation bar includes 'Home', 'Staff', 'Parents' (highlighted), 'School Website', and 'School Portal'. On the left, a sidebar menu lists 'SIMS Learning Gateway', 'My Account Page', 'School Details Page', 'My Children Dashboard', and 'All Site Content'. The main content area features a large blue heading: 'Welcome to the Parents & Carers site', followed by a sub-heading: 'Please choose My Children Dashboard for student information'.

Parents & Carers – A Sample Home Page

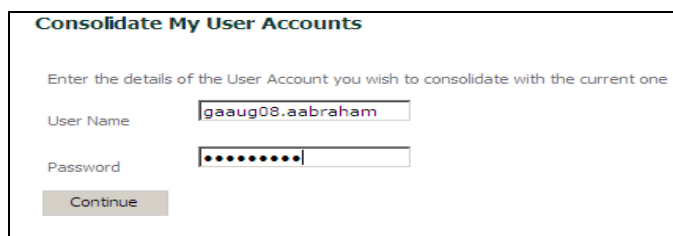
- My Account Page - lists your user details
- School Details Page – information about the school
- My Children Dashboard - Links to details and information held in SIMS about My Children

My Account Page

This page has 4 sections:

- **View My User Account** – view name and address details
- **Change My User Account Password** – can change your password from the one issued to you by the school, to a more memorable one.
- **Change Security Question and Answer** – add a security question and answer to help you if you forget your password.
- **Consolidate My User Accounts** – user consolidation is the process of merging two or more identities into a single preferred one. If you have children in more than one school, you can have access to the two school's SLP websites. In order that you only need to use one username and password, you can 'Consolidate' your user accounts.

This process only needs to be done once. After signing on to SLP, navigate to your school SLP site by clicking the menu tab showing your school name. When your school page opens, select **My Account** on the left-hand menu. Towards the bottom of My Account Page is **Consolidate My User Accounts**



The screenshot shows a form titled 'Consolidate My User Accounts'. It contains the following elements: a heading 'Consolidate My User Accounts', a sub-heading 'Enter the details of the User Account you wish to consolidate with the current one', a 'User Name' field with the value 'gaaug08.abraham', a 'Password' field with masked characters, and a 'Continue' button.

Enter your user name for the SLP account supplied by the other school, followed by the password and click **Continue**. The page will refresh and you will need to scroll back down the page.

Consolidate My User Accounts

Choose which user name you wish the consolidated User Account to use

Current user name (weps.aabraham)
This User Account is SLG Administered

Other user name (gaaug08.aabraham)
This User Account is SLG Administered

You can choose which account use; if you want to use the account you are currently signed into SLP with, click on **Current user name** as illustrated, if you want to use the account from the other school, click on **Other user name**. Click **Consolidate**. Again, the page will refresh and you will need to scroll back down the page.

Consolidate My User Accounts

User Accounts successfully consolidated.

A message will indicate that your user accounts have been successfully consolidated. Click on the My Children link on the left hand side and all children for whom you have parental responsibility in the two schools will be listed. From now on you will be able to use the one account and password to access SLP.

If at any time you forget your password, or your account becomes locked you should contact the school for assistance.

Reference Guide to Functionality in the Somerset Learning Platform

A large amount of the information your school is able to share with you through the SLP is from the Schools Information Management System (SIMS). This information is displayed in the SLP from the main areas used by classroom teachers.

SCHOOL DETAILS

This page shows basic public information about the school, and it has two sections – **School Establishment Information** and **School Contact Information**.

The screenshot shows the 'School Details Page' in the SIMS Parents portal. It is divided into two main sections: 'School Establishment Information' and 'School Contact Information'. A green castle icon is visible next to the school details.

School Establishment Information

School Name	The Castle School
LA	933 Somerset
Establishment Number	4358
Unique Reference	123886
School Phase	Secondary
School Type	Academies
School Governance	Academies
Intake Type	Comprehensive
Boarding Pupils	<input type="checkbox"/>
Nursery Class	<input type="checkbox"/>
Special Class or Unit	<input type="checkbox"/>
Curriculum Years	7 - 13
Pupil Gender	Coeducational
Gender on Entry to School	Coeducational
Gender on Entry to 6th Form	Coeducational
NC Year Start Date (Admin)	1/9

School Contact Information

Head Teacher: Mrs Sarah Watson

Site Name	Address	Telephone	Fax	Email
The Castle School	Wellington Road, Taunton, Somerset, TA1 5AU, United Kingdom	01823 274073	01823 274080	office@castle.somerset.sch.uk

My Children Dashboard

This page has 4 sections – **Headlines** showing Session attendance, Session lateness and Total achievement points. **Today's Attendance** showing AM and PM registrations. **Events** showing any events for the selected range and **My Children Links**

My Children Links – Student Record

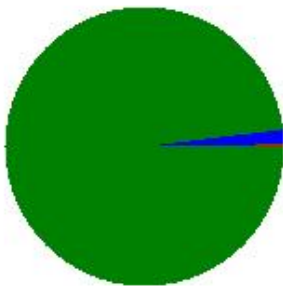
On this page are listed the following sections:

Student Basic Information – link to **More Students Details**.....

Student Session Attendance Summary – link to **More Session Attendance Details**

▼ Student Session Attendance Summary

The information displayed shows a summary of the student's attendance of sessions between 01/09/2014 and 03/12/2014



Description	Sessions	%
Present	116	98.3
Authorised Absence	2	1.7
Unauthorised Absence	0	0
Marks not Recorded	0	0

- Present
- Authorised Absence
- Unauthorised Absence
- Marks not Recorded

[More Session Attendance Details...](#)

Student Lesson Attendance Summary (This will only be visible for Secondary and Middle schools who use lesson registration) – links to [More Lesson Attendance Details...](#) and [Lesson Absences...](#)

▼ **Student Lesson Attendance Summary**

The information displayed shows a summary of the student's attendance of lessons between 01/09/2014 and 03/12/2014

Description	Lessons	%
Present	203	68.8
Authorised Absence	7	2.4
Unauthorised Absence	2	0.7
Mark not Recorded	83	28.1

■ Present
■ Authorised Absence
■ Unauthorised Absence
■ Mark not Recorded

[More Lesson Attendance Details...](#) [Lesson Absences...](#)

Student Conduct Summary

▼ **Student Conduct Summary**

Academic Year

Achievements - Total Points 4

Page 1 of 1 | Items per page 10 | Displaying 1-2 of 2 items

Date	Type	Points	Comments
03/11/2014	1 Worth a mention	1	
23/10/2014	3 Effort Commendation	3	ATL Certificates after Year 10 Autumn IAs.

Behaviour - Total Points 1

Page 1 of 1 | Items per page 10 | Displaying 1-1 of 1 items

Date	Type	Points
02/10/2014	Inappropriate Behaviour	1

Student Assessment Summary

▼ **Student Assessment Summary**

From To

Page 1 of 2 | Items per page 10 | Displaying 1-10 of 18 items

Assessment	Description	Result	Notes	Date Achieved
ATL - English Lang	Report Yr 10 Autumn	1		10/10/2014
ATL - English Lit	Report Yr 10 Autumn	1		20/10/2014
ATL - GCSE Computing	Report Yr 10 Autumn	1		16/10/2014
ATL - German	Report Yr 10 Autumn	2		20/10/2014
ATL - Graphic Media	Report Yr 10 Autumn	2		19/10/2014
ATL - Maths	Report Yr 10 Autumn	1		15/10/2014
ATL - Religious Ed	Report Yr 10 Autumn	1		16/10/2014
ATL - Science	Report Yr 10 Autumn	1		16/10/2014
Attainment KS4 - Computin	Report Yr 10 Autumn	A2		16/10/2014
Attainment KS4 - Eng Lang	Report Yr 10 Autumn	A1		10/10/2014

Logging Off

To log out of the Somerset Learning Platform click on the Sign Out link (in the top right-hand area of the screen where your user name is). A message may ask if you're sure you want to close the browser window.