

Dear Parents/Carers

12 September 2019

I would like to take this opportunity to formally welcome you to The Castle School. My responsibility within the school is the oversight of the welfare of all students in Years 7, 8 and 9 and ensuring that in the day-to-day business of the school the students make the most of the opportunities offered to them, follow the rules and procedures and are happy and engaged. This work is carried out by the Form Tutors and Heads of House, supported by the Pastoral Support Assistants, Attendance Officer and Welfare Officer.

We would like to invite you into school on **Thursday 19 September at 6.00pm** for the 'Meet the Tutor' event. This is an opportunity to meet your child's Form Tutor and Head of House to discuss key information about how to support your child at secondary school and find out more about the House your child is in. There will then be a chance for you to talk informally with your child's Tutor and Head of House. I will also be present if you need to meet with me.

Head of House & Tutor	Venue
G	Q4
O	DBS (Drama Studio)
M1 and M2	New Hall
R	Q1 and Q2
B1 and B2	Old Hall
Y	T4

In addition, we will hold a Curriculum Information Evening on **Monday 14 October 6.00-7.15pm**. The purpose of this meeting is to get to know your child's subject teachers and find out about the curriculum in a bit more detail. Your child will show you round the classrooms he/she is taught in and introduce you to their teachers. This is not a formal, appointment-based evening but rather an opportunity for you to put faces to names. Other key dates this year are:

Thursday 12 December -	Year 7 Interim Assessments (IAs)
Thursday 12 March -	Year 7 reports
Monday 4 May -	Year 7 Parents' Evening
Monday 1 June -	Year 7 exams
Thursday 9 July -	Year 7 Interim Assessments (IAs)

We hope that these opportunities will help you to feel a part of The Castle School community. If at any time you have a concern please do not hesitate to contact us. If it is a general matter, contact the tutor, if it is about a specific subject please contact the teacher concerned. Please keep us informed about any issues which may affect your child's well-being so that we may be watchful.

I look forward to meeting you and to a successful partnership over the next 5 years.

Yours sincerely



Jim Thomson, **Assistant Headteacher**