

Careers Education at the Castle School- Action Plan 2021-24

STRATEGIC OBJECTIVE 1

Promote and increase careers education in the curriculum across all year groups.

	Targets	Actions
Year 1	Encourage faculties to incorporate careers into the curriculum.	Posters – Success at School posters and alumni posters. Introduce faculty careers champions. Seconds or UPS teachers. Planning of discrete careers lessons linked to curriculum (focus during either January when Yr 9 choosing options or March National Careers Week).
Year 2	Plan discrete careers education in the curriculum. Faculties to implement careers initiatives in subject areas. Students' participation in careers activities to be tracked and sessions evaluated.	Careers sessions scheduled in school calendar for enrichment days and tutor time. Faculty careers champions to build connections with alumni and businesses. Possible work projects linked to curriculum set up by businesses. Compass+ to be used across for tracking students' involvement in careers activities. Feedback surveys to be used for each activity.
Year 3	Faculties to take ownership and lead careers initiatives in their subject areas. Maintain discrete education in curriculum.	Careers champions and possible subject prefects to develop all areas of careers education within the curriculum. Continued careers sessions scheduled in school calendar for enrichment days, tutor time.

STRATEGIC OBJECTIVE 2

Increase student and parental involvement and confidence in career planning

	Targets	Actions
Year 1	Introduce students to Careerpilot to build action plans. Raise profile of careers education with students and parents. Relaunch of Castle Careers Award. The Castle Careers brand to be embedded in all careers information.	All students introduced to Careerpilot in tutor time/careers lessons to draw up action plan. Yr 7 as part of Achieve Your Ambition Yr 8 as part of careers focus on enrichment days. Yr 9, 10 and 11 in tutor time, careers lessons on enrichment days. Parents informed about Careerpilot. Monthly newsletters on website and sent to parents. Promotion of the Careers Award in assemblies. Increased social media presence on Facebook and Twitter. Students and parents familiar with careers brand and pathways.

Year 2	<p>Evaluate parental awareness of careers education programme.</p> <p>Evaluate students' knowledge base and essential skills to inform any gaps in the programme.</p> <p>Encouragement of more students working towards careers award.</p> <p>Information sessions for parents to be set up.</p> <p>Students regularly review action plans and goals on Careerpilot.</p>	<p>Yr 11 parental survey Spring term 2023.</p> <p>Future Skills Questionnaire (Careers and Enterprise Company) to students to evaluate their knowledge base and essential skills</p> <p>Promotion of award in assemblies.</p> <p>At parents' evenings. Planning of careers' fair Sept 2023.</p> <p>Careerpilot review sessions set up for all year groups.</p>
Year 3	<p>Students' and parents' increased awareness of careers education framework within school.</p> <p>Increased awareness of pathways by the end of KS3.</p>	<p>Yr 11 parental survey Spring term 2024.</p> <p>Students ownership of action plans and goals on Careerpilot.</p> <p>Pathways assemblies.</p>

STRATEGIC OBJECTIVE 3

Develop a programme of encounters to meet the individual needs of all students by creating a network of employers and educational providers to support learning.

	Targets	Actions
Year 1	<p>Develop links with new organisations and build on existing relationships with businesses.</p> <p>Increase variety of business/organisations we work with in terms of sector and size.</p> <p>Build on current alumni database.</p>	<p>Work closely with Enterprise Adviser and Somerset Education Business Partnership and possibly other Taunton Schools to increase number of employers to work with.</p> <p>Ensure all encounters are recorded on Compass+ and feedback received for evaluation.</p> <p>Track careers encounters on Compass+ to ensure coverage across all students in all year groups as appropriate.</p> <p>Increase number of students signing up for alumni database for students leaving school in the summer term.</p>
Year 2	<p>Develop effective communication with alumni to keep in touch and request support.</p> <p>Increase employer and education links within curriculum areas.</p> <p>To reinstate work experience for Year 10s.</p>	<p>Set up social media methods to attract and contact ex-students.</p> <p>Careers champions in faculties to work on implementing and embedding this.</p> <p>Match up alumni with faculties relating to experiences and interests.</p> <p>All students to attend work experience placement in Year 10.</p>
Year 3	<p>Faculties to take ownership and lead employer encounters in their subject areas.</p>	<p>Careers champions to work with businesses and alumni to deliver lessons linking curriculum to careers.</p> <p>Organise a careers fair to run in the school day and after school so open to all year groups.</p>



THE CASTLE SCHOOL CAREERS EDUCATION TIMETABLE

	Term One	Term Two	Term Three
7	Achieve Your Ambition - 1, 3	FutureSkills Questionnaire - 1, 3	Pathways assembly - 1, 3, 5, 7
	Careers Fair (optional) 1, 2, 3, 5 2023/24		Visit to Chepstow (History trip) - 1, 3, 5
			Intro to Careerplilot - 1, 2, 3
8	Careers Fair (optional) 1, 2, 3, 5 2023/24	Intro to Bronze careers award - 1, 3	Pathways assembly - 1, 3, 5, 7
		Careerplilot - 1, 2, 3	
		Achieve Your Ambition - 1, 3, 5	
9	Aspire programme - 1, 3	Careers talks - 1, 2, 3, 5 (reinroduce 2023/24)	Employer visits - 1, 2, 3, 5, 6
	Future pathways assembly - 1, 3, 7	Careerplilot - 1, 2, 3	
	Careers Fair (optional) 1, 2, 3, 5 2023/24	Introduction to HE. Visit to University Centre Somerset - 1, 3, 7	
		Alumni visits and curriculum careers talks - 1, 2, 4	
10	College assembly (pathways) - 1, 3, 7	Mock interviews - 1, 3, 5	Work experience - 1, 2, 3, 5, 6
	Ex-students from colleges - 1, 3, 7	1:1 Careers interviews - 3, 8	1:1 Careers interviews - 3, 8
	House Enterprise- 1, 3	FutureSkills Questionnaires - 1, 3	College visits - 1, 3, 7
	Interview skills and CV writing - 1, 3, 7	MFL students & Exeter University 1, 3, 7	
	Apprenticeships/independent training providers - 1, 2, 3, 7		
	Careers Fair - 1, 2, 3, 5		
11	College applications - 1, 3, 7	University visit - 1, 3, 7	Intended destination data collection
	1:1 Careers interviews - 3, 8	1:1 Careers interviews - 3, 8	
	Careers Fair - 1, 2, 3, 5	FutureSkills Questionnaires - 1, 3	

Enrichment Days
Assembly
Extended tutor time
Tutor time
Lessons
After school

