

17 March 2025

Dear families,

I am writing to inform you that the Blackdown Education Partnership has agreed to the school having an additional INSET day which will be held on Friday 18 July 2025.

This means that **the last day of the current academic year will be moved to Thursday 17 July** when students will be released from school at **2.00pm**.

The reason for the additional staff training day is because the Trust's contract for its Management Information System (MIS) expires this summer and the completion of the legal procurement process has resulted in a new provider being awarded the contract. As a result of this, it is essential that all staff receive comprehensive training in the new MIS prior to its implementation.

We apologise that we have not been able to provide more notice and for any inconvenience caused.

Should you have any queries, please do not hesitate to contact me.

Yours sincerely,



**Mr J Wordsworth**  
**Head of School**  
**The Castle School**