

3 February 2020

Dear Parents and Carers

We are very excited to confirm that all bookings for the trip are now completed. We would therefore like to invite you to a meeting to discuss the details itinerary for the trip on **Tuesday 3 March, in T4** (the small hall) at **18:00**. I will be able to let you have details of the accommodation and any flight updates from our tour company and answer any questions you may have.

Please bring your son/daughter's **passport** and **EHIC card** to the meeting. I will be asking you to sign a residential Code of Conduct form and complete an EV5 visit consent form, if you haven't already done so. These are essential for all students going on the trip. A full kit list will also be issued at the meeting.

I know a few parents have asked about travel details to the airport and money.

To reassure you, we are leaving SCAT at **01:15 on Saturday 4 April** using Berrys Coaches. We aim to be back in Taunton by **22:00 on Wednesday 8 April**. Please ensure that arrangements are in place for students to be dropped off and collected.

All meals are Included while we are there but students will need to have a packed breakfast and lunch for their flight to Berlin and money for food for their return flight home from Krakow. A refillable water bottle would also be useful. Students may bring a small amount of spending money but they will be responsible for it during the trip. I would recommend 60 Euros for Berlin and 200 Zloty for Krakow for souvenirs.

A meeting in school will be arranged to go through roomings in due course.

I hope this reassures any logistical planning and if there are any further questions, please don't hesitate to get in contact.

Yours sincerely

Mr J Walker
2nd in Faculty and Trip Leader.