

Dear Parent/Carer

15 June 2022

**VISIT TO BUTLIN'S, MINEHEAD – SATURDAY 16 JULY 2022**

I have arranged an end of year day trip for students in Lancaster House to Butlin's in Minehead. We will leave school by coach at 9.30 am **returning to school at 5.00 pm**. Your child will need a packed lunch or money, raincoats/sun cream and is not expected to wear uniform. If they intend to use the pools they will also need swimming things. **Please make arrangements for your child to get home safely/be collected from school at 5.00 pm.**

The cost of using the fairground rides, some entertainment and the pool and flumes is included in the price, although there are activities which students will need to pay for should they choose to take part. For example; Ten Pin Bowling, Crazy Golf, Go-Karts, Bumper Boats. This is not a comprehensive list – there may be others.

Your child will need change for pool lockers and **should be able to swim**, as they will be supervised ONLY by Butlin's staff in the pool (not Castle staff). We would also ask you to be aware, in view of the nature of the water park at Minehead, that your child should be a **strong and competent swimmer**, ie, can swim 50m easily. The pool contains water slides and a wave machine. On all other rides/equipment, the supervisors will be the Butlin's staff. Children will be expected to move around the complex in threes and will be told not to leave the site. Your child will be required to check in with us during the day.

The cost of the coach and entry to Butlin's makes the total price £20.00 per child. If you would like your child to take part in the trip, please complete the permission slip below and return to Student Reception by Monday 20 June. As there are limited spaces I recommend returning the slip as soon as possible. After the Monday deadline, if we have exceeded the number of spaces available then student names will be placed in a ballot. You will then receive confirmation of your child's place by email. Once confirmed, you will be asked to give consent and pay via Scopay <https://www.scopay.com/castleschool-somerset>. Please note, you will need to tick the consent box before you can pay. If you are unable to pay online you can pay by cash/cheque (made payable to The Castle School) or by credit/debit card (either in person or over the phone). The deadline for payment/consent is Monday 27 June.

Scopay is also used as acceptance of your parental consent and that you are satisfied with the arrangements outlined in this letter.

Please ensure that we have your up to date emergency contact details and any relevant medical information for your child, as this information is taken from our school database.

School trips are covered by the Trust insurance policy. Please be aware that:

- a) except for visits abroad, insurance arrangements are the same as for students in educational establishments, ie, that the Trust can only insure against the proven negligence by the Trust and/or its employees; and
- b) the Trust is a member of the RPA (Department for Education risk protection arrangement) which provides personal accident cover (see copy of the policy on the school website for details) but you may consider taking out your own personal accident cover to supplement this if appropriate.

Your child should not bring any valuables that could get lost, especially expensive mobiles and if your child needs travel pills please contact me directly.

Yours sincerely



**Mrs Curno, Head of Lancaster**

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Please return forms to Finance Office by Monday 20 June.

**Visit to Butlin's, Minehead on Saturday 16 July 2022 (Lancaster)**

As parent/carers of ..... Form ..... I have read, fully understood and am satisfied with the details supplied about the above-mentioned activity and agree to my child taking part in it. I know of no medical reason why they should not participate. I will make arrangements for my child to get home safely at 5.00 pm.

Emergency telephone number should we need to contact you (essential) .....

Signed ..... Name of Parent/Carer ..... Date .....