



# The Castle School (579)

## Risk Management - Assessment Report

<b>Risk Area:</b>	COVID-19
<b>Assessment Framework:</b>	Covid-19 - Opening the school for key worker children and vulnerable pupils
<b>Work Area or Activity:</b>	COVID-19
<b>Competent Person</b>	Alison Crudgington
<b>Assisted by:</b>	Jamie Wordsworth Sarah Watson
<b>Groups Affected:</b>	all school users
<b>Notes:</b>	updated to reflect cover arrangements now in place

This is a review of an assessment carried out on 20/05/2020

**Assessed on:** 11/06/2020

### To be Reviewed on:

What are the Hazards?	What is already being done?	Is this considered satisfactory?
Do you ensure there is a member of staff trained in First aid attending the school?	Yes - rota of first aiders to ensure there is always at least one on site	Yes
Are arrangements in place should a member of staff or child fall ill? This should include isolation whilst waiting to leave the school and informing staff, parents and guardians who may have been in contact with the person to self isolate for 14 days.	Yes arrangements are as per the Govt advice	Yes
Are parents, guardians and students informed not to come into school should they feel any symptoms relating to Covid-19? The most common symptoms are a dry cough and a high temperature.	Clear advice is provided to those due to be coming in to school that if they have any symptoms, they must stay at home and get tested.	Yes
Do you ensure staff and students are regularly washing their hands whilst at the school? If hand sanitizer is used there is a risk of bottles being stolen.	Staff and students are encouraged to regularly wash hands and to sanitise them. Hand sanitiser is in all classrooms that are currently in use, in reception on arrival and in the hall. Posters are around school as a reminder.	Yes
Are arrangements in place for social distancing within the school setting? e.g. minimising class sizes, staggered lunches etc.	Small class sizes are in place and seats are socially distant, maintaining same class and seat each day. Staggered break and lunchtimes in place now numbers	Yes

	have increased. Staff remind children to maintain distance at all times	
Has consideration been made about whether to closed some parts of the school to reduce the spread of the virus on surfaces?	Some rooms have been deep cleaned and locked to minimise cleaning areas and to focus on deep cleaning areas being used and contact points in communal areas	Yes
Do you ensure the cleaning of well used surfaces is increased? E.G. Door handles etc?	site team are regularly cleaning contact points throughout the day	Yes
Do you ensure there is enough staff to manage the number of young people that are using the school?	The rota ensures a good ratio (small number of pupils to one teacher) and at least one member of SLT is also on site to provide back up	Yes
Are arrangements in place should there not be enough staff to open the school?	We have plans in place if this was an issue	Yes
Do you ensure the school is up to date with government guidelines in relation to Covid-19? Guidance: Coronavirus (COVID-19): implementing social distancing in education and childcare settings can be found at: <a href="https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings">https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings</a>	Yes - up to date with guidance. This comes direct to the Headteacher from DfE and from SCC	Yes
Where first aid is required do you ensure that people not involved in the incident remain more than 2metres away from the scene?	Social distancing by all staff is maintained other than in emergency situations when risks are assessed dependent on the situation	Yes
Do you have and wear Personal Protective Equipment prior to commencing treatment? (e.g. gloves/apron/mask/safety glasses)	PPE packs have been provided for first aiders with advice on how to safely use this	Yes
Do you assess the situation to identify any infection control measures that need to be put in place before commencing CPR, if required?	First aiders are aware of infection control measures and have been supplied with face shields if they were to undertake CPR with rescue breaths	Yes
Are you aware that you should only apply chest compressions during CPR and to avoid rescue breaths unless it's deemed to be absolutely necessary?	First aiders have been made aware of this and have face shields if they do decide to carry out rescue breaths	Yes
Do you ensure that the area is cleaned thoroughly following treatment, including the disposal of PPE and any other materials that have been contaminated with blood or bodily fluids?	yes - cleaners are aware of additional measures and have their own PPE	Yes

**Alison Crudginton**

**Signed .....**

**Dated .....**

**Co-ordinator**

**Signed .....**

**Dated .....**

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