

THE CASTLE PARTNERSHIP TRUST

CEO: Sarah Watson



The Castle Partnership Trust

ACHIEVE

BELONG

PARTICIPATE

THE CASTLE SCHOOL

Wellington Road, Taunton,
Somerset TA1 5AU
Tel: 01823 274073
www.castleschool.co.uk

COURT FIELDS SCHOOL

Mantle Street, Wellington,
Somerset TA21 8SW
Tel: 01823 664201
www.courtfields.net

WELLESLEY PARK PRIMARY SCHOOL

Homefield, Wellington,
Somerset TA21 9AJ
Tel: 01823 664876
<http://www.wellesleyparkschool.com>

ISAMBARD KINGDOM BRUNEL PRIMARY SCHOOL

Thomas Place, Wellington,
Somerset TA21 8FP
Tel: 01823 274073
<https://www.ikbschool.co.uk>

JOB DESCRIPTION

Job Title:	Sound and Lighting Technician, The Castle School
Reports to:	Head of Performing Arts
Grade:	Grade 15
Working Time:	Annualised contract equating to 468 hours per year
Disclosure Level:	DBS Enhanced

Main Purpose of Job:

To support high standards of teaching, learning and achievement for all students within the aims of the school.

Working times:

The expected average of hours completed will be 12 hours per week. There will be some points of the year that the role holder will be expected to work longer hours i.e. during the annual school production normally held in February, supporting rehearsals and production. These hours would be offset during the quieter periods of the year.

Duties:

This job description describes in general terms the normal duties which the post-holder will be expected to undertake. However, the job or duties described may vary or be amended from time to time without changing the level of responsibility associated with the post.

Technical Duties:

1. Planning, rigging and plotting of lighting designs for productions and events.
2. Supporting concerts as sound and lighting engineer, incorporating set up of equipment and operation through key rehearsals and concerts.
3. Supporting students on BTEC and GCSE courses on the professional practise elements.
4. Setting up the theatre and other performance spaces for events where appropriate.

5. Assisting the Arts Faculty in running the student tech-crew, helping to teach and support students, with the provision of technical support for ad hoc events and performances.
6. Filming and recording practical examination components. Preparing footage for moderation purposes.
7. Filming school events and promotional events.
8. Providing images and footage for school social media
9. Attend meetings where required, including whole staff and technical meetings.

General:

1. Ensure that all Health and Safety requirements are met when working and inform the Head of Performing Arts and Premises Manager of any breaches of Health and Safety that may affect the stage, other performance areas or equipment.
2. Carry out any other reasonable duties as may be determined by the Head of Performing Arts within the scope of the post.

Standards and Quality Assurance

1. Support the aims and ethos of the school.
2. Set a good example in terms of dress, punctuality and attendance.
3. Attend team and staff meetings.
4. Be proactive in matters relating to health and safety across the school.
5. To ensure the safeguarding and well-being of children and young people at the school in accordance with school policies.
6. To adhere to school policy on safeguarding and code of conduct, attending training updates as required.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to a satisfactory Disclosure and Barring Service (DBS) Enhanced Disclosure Certificate.

This job description is current at the date shown, but, in consultation, may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the salary grade and post title.